



DUTY STATEMENT

Livestock Manager

Roebuck Export Depot, Broome, WA

Reports to: Business Planning and Support Manager, Agribusiness; through the Depot Manager.

ORGANISATIONAL ENVIRONMENT

The Indigenous Land and Sea Corporation (ILSC) is a corporate Commonwealth entity established under the ATSI Act and subject to the PGPA Act. The ILSC assists Aboriginal and Torres Strait Islander people to realise economic, social, cultural and environmental benefits that the ownership and management of land, water and water related rights can bring. The ILSC provides this assistance through the acquisition and management of rights and interests in land, salt water and fresh water country.

DIRECTORATE ENVIRONMENT

ILSC Agribusiness is a specialised unit of the ILSC that focuses on the development and management of commercial agribusiness investments on Indigenous land in partnership with Indigenous people. ILSC Agribusiness currently operates agricultural businesses, including beef cattle, fine-wool merino sheep, a community-based meatworks and a cattle export depot.

SECTION ENVIRONMENT

Roebuck Export Depot (RED) is a live export depot in the Kimberley region of WA. The facility has the capacity to hold 17,444 head at any one time and is utilised by exporters and livestock agents to prepare cattle for live export markets as well as handling transit cattle for the domestic markets. The facility operates under strict environmental and animal welfare standards and holds animal welfare in the highest regard.

PURPOSE OF POSITION

Reporting to the Depot Manager, oversee all aspects of cattle management in the Roebuck Export Depot.

KEY RESPONSIBILITIES/ACCOUNTABILITIES AND OUTCOMES

1. Have responsibility for all aspects of cattle management in RED, which includes:
 - a. Movement of cattle.
 - b. Husbandry and welfare of cattle.
 - c. Pen allocation.
 - d. Feeding compliance.
 - e. Overseeing of drafting, weighing and dipping.
 - f. Co-ordination of receiving and load-out of cattle.
2. Manage RED in the absence of the Depot Manager.
3. Have a high level of communication with the Depot manager on daily happenings.
4. Ensure that all documentation is completed to the highest level of accuracy.

5. Manage plant and equipment in accordance with the recommended industry repair and maintenance schedule for individual items of equipment.
6. Assist with machinery operation and maintenance, as required.
7. Manage a team, comprising a head stockman, a feed operator and stock people.
8. Manage the operations compliance with all legislation, regulations and licences applicable to the RED.
9. Contribute to the provision of a safe working environment for employees, contractors and customers by:
 - a. taking care to protect personal health and safety at work;
 - b. not adversely affecting the health and safety of other employees and customers;
 - c. detecting and highlighting hazards, then eliminating, controlling or logging these;
 - d. complying with all reasonable instructions, policy, procedures and safely using equipment; and reporting any accidents or near misses which may occur.
10. Balance and manage competing demands and allocation of resources, plant and equipment across the property.
11. Maintain a clean and hygienic working environment
12. Conduct a respectful and constructive relationship with Traditional Indigenous Owners and groups associated with the local Indigenous community.
13. Undertake other duties as directed.

Accountability Statement

All duties shall be carried out in accordance with all applicable and appropriate Work Health and Safety legislation, standards and practices and animal welfare standards and guidelines relevant to the pastoral industry. All workers must adhere to such standards at all times and that visitors to the Property comply with all safety instructions at all times.

Special Conditions

The preferred applicant will be engaged with Primary Partners Pty Ltd, a wholly owned subsidiary of the Indigenous Land and Sea Corporation.

Appointment to this position of a person not currently an employee of the ILSC or Primary Partners will be subject to a 6 months qualifying/probationary period; and required to undertake a criminal history check and medical assessment.

Subject to the approval of the Delegate accrued Annual Leave must be taken during the “Wet Season” or “Off Peak” season.

There will be a requirement to undertake extended out of hours of work during peak periods.

Expectations and Behaviours

All employees are expected to conduct themselves in a professional manner at all times. Below are some brief guidelines on the values of Primary Partners. A description of the Primary Partner’s Code of Conduct is contained in the Employment Offer which is signed on commencement. Accepting a position with Primary Partners indicates that you accept these guidelines and Code of conduct and will uphold and promote them.

EEO/Diversity – All Primary Partners employees must recognise and adhere to the principles of Equal Opportunity. This means being non-discriminatory in all they say and do and recognising and accepting the value of diversity within Primary Partners and broader community.

Probity – All Primary Partners employees must undertake all their duties in an open and honest manner. Employees must never use their position for personal gain either directly or indirectly. Primary Partners employees are obligated to recognise and report any instances where a conflict of interest may arise either for themselves or other Primary Partners employees.

WHS – All Primary Partners workers have an obligation to work safely at all times and not endanger their own well-being or the well-being of others. This includes workers at Primary Partners as well as others such as members of the public. Furthermore, all workers are obligated to report any WHS hazards as soon as they become aware of them to prevent injury and/or illness.

Customer Service – All Primary Partners employees are required to make a commitment to providing the highest level of Customer Service to all those people and organisations that they deal with while undertaking their duties.

Continuous Improvement – All employees at Primary Partners are required to undertake their duties in an environment whereby the commitment to continuous improvement is a core value and accompanies all activities.