Expression of Interest Application Form

**PLEASE READ THE GUIDE AND BELOW INSTRUCTIONS BEFORE COMPLETING THIS FORM**

*Applications are assessed competitively, so please read and follow the instructions below* ***before*** *completing this form to ensure you are eligible and your application includes all necessary information.*

1. **Speak with the ILSC** (07 3854 4664). They will:

* discuss your enquiry in more detail
* determine whether your enquiry is likely to meet the ILSC’s criteria
* discuss options to develop your enquiry further, if needed
* provide you with an Application Form

1. **Please inform the ILSC** if your application involves sensitive cultural issues or matters that are considered commercial-in-confidence, so arrangements can be made to ensure these issues are respected.
2. **Please keep your responses to each question to a maximum of 300 words**
3. **The ILSC will be in contact and request further information / detailed proposals if your application is short listed for further consideration.**

**APPLICANT** *(information about the person or organisation applying)*

**1. Applicant details** *(person or organisation applying for the funding)*

Applicant organisation/individual *(name of organisation making the application)*:

Physical address:

Postal address:

Phone:

Email:

Website:

**2. Contact person details** *(person authorised to communicate with the ILSC about this application)*

Name (if different from above):

Position/title:

Physical address (if different from above):

Postal address (if different from above):

Phone:

Email:

**3. Please tick (****)** **the category that best describes the organisation applying for funding.**

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|  | Individual Indigenous property owner |
|  | **Incorporated organisation** that is Indigenous-controlled\* |
|  | Aboriginal or Torres Strait Islander Land Trust |
|  | Body corporate under State or Territory legislation |
|  | Native Title Prescribed Body Corporate |
|  | Statutory body |
|  | Community group |
|  | Government agency |
|  | Benevolent institution |
|  | Other (please describe) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**\***If you selected ***incorporated organisation***, please attach a copy of the ***Certificate of Incorporation*.**

**4. Please provide your ABN (*if you have one*):**

**5.** **Are you registered for GST?**

**Yes**  **No**

**6. Number of members in your organisation**

**Number of Indigenous members**       **Total number of members**

**7. Number of staff working for your organisation (include full-time, part-time, casual)**

**Number of Indigenous staff**       **Total number of staff**

**8. Provide other details of your organisation, such as: its purpose, key goals and core activities.**

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| *Type response here …* |

**RESPONSE TO CRITERION 1: OPPORTUNITY AND OUTCOMES**

**9. Please outline the proposed land use for Mindano, Tiamby and Somerset; what will you do and why? How will your project deliver benefit for Indigenous people and why are the properties suitable for your project?**

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| *Type response here …* |

**10. What current activities are you doing that will support the project you want to undertake on the properties.**

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| *Type response here …* |

**11. How will you implement and manage this project? (What will be the key activities, milestones and timeframes?)**

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| *Type response here …* |

**12. What type of outcomes will your project achieve?**

* Please tick √one or more of the options below which best fit your project; and
* Please detail the economic, environmental, social, and/or cultural outcomes of your project. **Please include numerical estimates** where relevant (up to 300 words)

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|  | **Economic**  *create, expand and/or improve a business, increase employment, improve capability through training and learning* | *Type response here …* |
|  | **Environmental**  *on-ground activities that maintain or improve the condition of country (eg weed or feral animal control, fencing)* | *Type response here …* |
|  | **Social**  *stronger social and professional networks, partnerships, access to culturally appropriate services (eg health and wellbeing, child care, legal)* | *Type response here …* |
|  | **Cultural**  *improved access to country or cultural sites, revitalised cultural practice, raised profile of Indigenous culture and/or communities* | *Type response here …* |

**RESPONSE TO CRITERION 2: PROJECT VIABILITY**

**13. Detail how your proposed land use will remain viable. Include details on income generated and the operational costs; including landholding, wages and administration. If your project requires upgrades to the property to meet your organisations goals and objectives, who will fund these?**

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| *Type response here …* |

**14. Please provide details on the contribution your or other organisations will make to this project.**

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| *Type response here …* |

**RESPONSE TO CRITERION 3: CAPABILITY**

**15. Provide details of skills and experience to run the proposed activities on the properties. This might include details of your organisations history, project management experience, skills and experience of key staff within your organisation that will implement the project etc.**

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| *Type response here …* |

**16. Are there any other partner organisations involved to support the implementation of your project? If so, what is their role? and have they been approached and/or formally committed to the project?**

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| *Type response here …* |

**RESPONSE TO CRITERION 4: FINANCIAL HEALTH**

**17. Please outline your organisations recent financial performance?**

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| *Type response here …* |

* Please attach copies of your audited (if available) financial statements for up to three years.

**18. Describe how your organisation is effectively governed, including its governance structure and processes?**

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| *Type response here …* |

**LEGAL INFORMATION** *(PLEASE READ CAREFULLY BEFORE SIGNING)*

**Privacy Statement**

In order to properly assess this application the Indigenous Land and Sea Corporation (ILSC) needs to collect the personal information contained in this application. The ILSC may need to disclose the personal information provided in this application to third parties (including the Australian Government) for the purpose of seeking advice and other input required to assess the application or for a related purpose if required by law.

The application may contain the personal information of other people. The applicant is aware that he/she should tell these other people if their personal information is in this application and make sure they are aware of this privacy statement.

Even if a person is not made aware that their personal information has been included in this application, the ILSC will still collect that personal information for the purpose of assessing the application.

The ILSC’s Privacy Policy contains further information on how to access personal information or how to complain about a privacy breach. This can be found on the ILSC’s website.

**Authority to Disclose Certain Information to Joint Applicants**

The applicant understands that if the ILSC declines the application due to adverse information on a personal credit report, then each applicant may be notified that the application has been declined wholly or partly on information derived from a personal credit report.

**Statement of Acknowledgement**

Signing this application form indicates that you acknowledge, understand and accept the following:

* I have read, understood and agree to abide by the ILSC’s terms and conditions.
* The information provided within this application is true and accurate and all relevant information has been included in the application.
* The ILSC will gather information to assess the application, and where necessary contact other agencies in order to gather such information.
* The ILSC will follow its published policies and procedures when making decisions based on the application.
* Decisions made by the ILSC, based on the application, will not create legal rights in favour of the applicant; however, contract(s) entered into between the ILSC and the applicant will create legal rights.
* The ILSC may request additional information relevant to this application from any government body, organisation or business.
* The ILSC may obtain information regarding the applicant’s credit worthiness, credit standing, credit history or credit capacity from credit providers named in this application or in a credit report issued by a credit reporting agency.
* Incomplete applications will not be considered.
* If this application is successful, the ILSC will require the applicant to enter into an agreement. The agreement will include a scheduled work plan with defined reporting and monitoring arrangements in relation to progress of the activity, use of the relevant property, and benefits. These are not the only conditions that may be set by the ILSC.
* In the event that my organisation is successful in securing ILSC assistance, I give consent to the ILSC to make public the details of my organisation and the assistance received.

**I confirm that:**

* The information contained in this application is, to the best of my knowledge, accurate and complete, and where applicable represents the majority views and wishes of the members of the applicant.
* No member of the board/governing committee is an undischarged bankrupt.
* The applicant is compliant with all relevant Commonwealth, State and Territory legislation as it applies to this project.
* The ILSC may contact the applicant at any time by email if an email address has been submitted.

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|  | **I understand and agree to the above (please tick √ )** |

**Signature (Authorised officer) Date**

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**Name (Please PRINT) Position in organisation**

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**Signature (Applicant contact) Date**

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**Name (Please PRINT) Position in organisation**

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